

DOWNSTATE LOCAL RECORDS COMMISSION
August 2, 2011
AGENDA

Call to order of meeting.

Review of the minutes of [the July 6, 2011 meeting](#) of the Downstate Local Records Commission.

OLD BUSINESS: Carol Stream Police Dept., Application #98:172, Item #48 deferred from July 6, 2011 meeting .

NEW BUSINESS:

Proposed retention period for Recordings of In-car Video Camera and Audio Recording Equipment & Taser Videos, DuPage, Carol Stream Police Dept., Application #98:172, Item #48 and DuPage, Glendale Heights Police Dept., Application #07:323, item 72.

Proposed retention period for LIHEAP Client Files, DuPage, DuPage Co. Community Services, Application #11:083, Item #120.

Proposed retention period for Weatherization Program Client Files, DuPage, DuPage Co. Community Services, Application #11:083, Item #133.

Rockton Fire Department Video Surveillance Records and Local Records Disposal Certificates

The following new applications, add-ons, and amendments are presented for approval:

APPLICATIONS:

<u>County</u>	<u>Agency</u>	<u>Application No.</u>	<u>City</u>
Lake	Lake Co. Forest Preserve Dist.	11:189	Libertyville
Stark	Bradford Village Clerk	11:190	Bradford
Stark	Bradford Police Dept.	11:191	Bradford
Stephenson	Lena Community Park Dist.	11:192	Lena
Whiteside	Whiteside Co. Sheriff	11:193	Morrison
Madison	Madison Co. Safety and Risk Management Dept.	11:194	Edwardsville

LaSalle	Rutland Twp. (includes Planning Commission and Zoning Board of Appeals)	11:195	Marseilles
Will	Joliet Public School Dist. #86	11:196	Joliet
Lake	Antioch Public Library Dist.	11:197	Antioch
Lake	Winthrop Harbor Police Dept.	11:198	Winthrop Harbor
Effingham	Effingham City Police and Fire Commission	11:199	Effingham
Lake	Lake Co. Human Resources/Payroll Dept.	11:200	Waukegan
Wabash	Wabash Co. Sheriff	11:201	Mt. Carmel
DeWitt	DeWitt Co. Circuit Clerk 6th Judicial Circuit	11:202	
Henry	Henry Co. Circuit Clerk 14th Judicial Circuit	11:203	
Henry	Henry Co. Circuit Clerk 14th Judicial Circuit	11:204	
Kankakee	Kankakee Co. Circuit Clerk 21st Judicial Circuit	11:205	
McDonough	McDonough Co. Circuit Clerk 9th Judicial Circuit	11:206	
McDonough	McDonough Co. Circuit Clerk 9th Judicial Circuit	11:207	
McDonough	McDonough Co. Circuit Clerk 9th Judicial Circuit	11:208	
McDonough	McDonough Co. Circuit Clerk 9th Judicial Circuit	11:209	
McDonough	McDonough Co. Circuit Clerk 9th Judicial Circuit	11:210	
McLean	McLean Co. Circuit Clerk 11th Judicial Circuit	11:211	
Mercer	Mercer Co. Circuit Clerk 14th Judicial Circuit	11:212	
Peoria	Peoria Co. Circuit Clerk 10th Judicial Circuit	11:213	
Kane	Kane Co. Human Resources Dept.	11:214	Geneva

ADD-ONS:

<u>County</u>	<u>Agency</u>	<u>Application #</u>	<u>Add-on Item #'s</u>
Clinton	Clinton Co. Clerk & Recorder	05:245	138
DeKalb	DeKalb Co. Clerk and Recorder	02:149	81
DuPage	Glendale Heights Police Department	07:323	72
Effingham	Effingham City Clerk	93:197	62 - 66
Effingham	Effingham City Fire Department	96:254	33 - 40
Effingham	Helen Matthes Library	96:258	26 - 35
Jackson	Murphysboro C.U.S.D. #186	95:030	50 - 52
Jasper	Jasper Co. Clerk	84:443	100
Jefferson	Jefferson Co. Treasurer	00:062	37 - 39
Kane	City of Geneva	94:257	87 and 88
Kane	Quadcom Regional Dispatch Center	88:041	42
Lake	Mundelein Park Dist.	07:082	70 - 88
McHenry	Cary Park Dist.	06:261	86 - 97
McHenry	Marengo Community High School Dist. #154	06:139	81
Monroe	Monroe Co. Road Dist. #10	09:005	14
Monroe	Monroe Co. Road Dist. #2	09:001	12 - 17
Monroe	Monroe Co. Road Dist. #8	09:004	10 - 14

St. Clair	St. Clair Co. Board of Review	03:180	21
St.Clair	Village of Swansea	85:666	74 - 81
Union	Anna C.U.S.D. #37	96:073	44 - 52
Vermilion	Hoopeston Police Dept.	11:077	154

AMENDMENTS:

<u>County</u>	<u>Agency</u>	<u>Application #</u>	<u>Amendment Item #'s</u>
DuPage	DuPage Co. Community Services	11:083	120 and 133
DeKalb	DeKalb Co. Clerk and Recorder	02:149	4, 34, and 72
DuPage	Glendale Heights Police Dept.	07:323	39
DuPage	DuPage Co. Community Services	11:083	120 and 133
DuPage	Carol Stream Police Dept.	98:172	48
Effingham	Helen Matthes Library	96:258	1, 7, and 23
Effingham	Effingham City Fire Dept.	96:254	1, 4, 30, and 31
Effingham	Effingham City Clerk	93:197	6, 7, 8, 20, 21, 27, 29, 32, 34, 57, and 61
Jackson	Murphysboro C.U.S.D. #186	95:030	7, 8, 12, 20, 30, 34, 35, 39, and 44
Kane	City of Geneva	94:257	3, 53, 57, and 68
McHenry	Cary Park District	06:261	3 and 75
St.Clair	Village of Swansea	85:666	2, 3, 4, 5, 14, 20, 27, 45, 55, 64, 68
Tazewell	Tazewell Co. Clerk	09:248	201, 202, 204, 206, and 211

Date of the next meeting of the Downstate Local Records Commission is Wednesday, September 7, 2011.

Adjournment.

Please call (217) 782-7075 if you cannot attend.